# *Headquarters U.S. Air Force*

***Integrity - Service - Excellence***

# Base Perspective Offutt AFB

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# Additional Lessons Learned

## Base Perspective (Offutt AFB)

General Lessons Learned (From IF to RFP Release)

- Document Room
  - Gather/post All Relevant and Available Information (HCP, Project drawings, EBS, etc.)
  - Establish/post visitation procedures
- Support Site Visits for Potential Offerors
  - Good opportunity to market project
  - Be consistent with all potential offerors
- Educating Stakeholders
  - Who
    - Military members and families (squelch rumors!)
    - Community members (city offices, schools)

# Additional Lessons Learned

## Base Perspective (Offutt AFB)

- **Education Stakeholders (cont.)**
  - **How?**
    - **Web Page (newsletters, FAQs, updated schedule)**
    - **Briefings (commanders' calls, spouse calls)**
    - **Solicit PA for additional ideas**

**General Lessons Learned (After RFP Release)**

- **Protect source selection sensitive information**
  - **Secure facility**
  - **Non-disclosure forms**
  - **When in doubt, ask the team**
- **Evaluation Notices**
  - **Understand what qualifies (different for each step)**

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# Additional Lessons Learned

## Base Perspective (Offutt AFB)

**Unique Lessons Learned**

- **Utilities**
  - **Meetings with utility providers**
  - **Utilities “Notebook”**
  - **Segregation maps vs. Points of Demarcation**
  - **Coordinate with Utilities Privatization**
- **Historic Units**
  - **Consult with SHPO early (informal consultation goes a long way)**
  - **Address Wherry units**
- **GOQs**
- **MEO**